



# GUSHKARA MAHAVIDYALAYA INTERNAL QUALITY ASSURANCE CELL

P.O. Guskara, Dist. Purba Bardhaman, West Bengal - 713128

Ph. 03452-255105, Website: [gushkaramahavidyalaya.ac.in](http://gushkaramahavidyalaya.ac.in)

E-mail: [gushkaramahavidyalaya@gmail.com](mailto:gushkaramahavidyalaya@gmail.com), [iqac@gushkaramahavidyalaya.ac.in](mailto:iqac@gushkaramahavidyalaya.ac.in)



Date: 08.07.2022

## Notice

A meeting of the IQAC of the college will be held on 16.07.2022 and the following agenda will be discussed.

*Sabina Begum*  
Teacher-in-Charge  
Gushkara Mahavidyalaya  
Teacher-in-charge  
Gushkara Mahavidyalaya



*M. Bhattacharya*  
Co-ordinator, IQAC  
Gushkara Mahavidyalaya  
Co-ordinator  
IQAC  
Gushkara Mahavidyalaya  
Gushkara, Purba Bardhaman

### Agenda:

1. Selection of new coordinator of IQAC
2. NAAC related activities
3. NCC programmes
4. Best practices

### Members Present:

1. Dr. Sabina Begum
2. Prof. Taraknatha Datta
3. Dr. Bhola Nath Sarkar
4. Dr. Madhumita Bhattacharya
5. Dr. Biswajit Mitra
6. Mr. Sumantra Chandra
7. Prof. Ranjan Paul
8. Prof Ankit Kumar Bhagat
9. Dr. Papita Dutta
10. Dr. Sukhendu Roy
11. Sri. Dipankar Mondal
12. Sri. Brojendranath Adhikari
13. Sri. Udy Choudhuri
14. Dr. Mrinal Kanti Chattopadhyay (Alumni)
15. Smt. Sayantani Banerjee (Student)



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### Resolution of IQAC Meeting dated 16.07.2022

A meeting of the IQAC of the college has been held on 16.07.2022 under the Chairmanship of the TIC, Dr. Sabina Begum and the following agenda have been resolved.

#### Resolutions:

1. It is resolved that Dr. Madhumita Bhattacharya, Dept. of Physics will act as the new coordinator of IQAC following the UGC guidelines since the previous IQAC coordinator Dr. Sabina Begum is acting as the TIC of the college. It is further resolved that on arriving of the new Principal, Dr. Sabina Begum will resume the previous post of IQAC coordinator.
2. In the meeting it is resolved that data collection for AQAR reports will be done as early as possible and submit to the NAAC portal.
3. NCC unit of the college will organize programmes for celebrating the 75th year of Indian independence.
4. It is resolved that the college will identify the most regular girl student user of the library and encourage her.

#### Action taken report of the meeting dated 23.05.2022

1. CAS verification of the teachers, Mrs. Dipanwita Roy, Dr. Piale Roy, Dr. Kohinoor Begum, Mr. Md Hasanujjaman, and Dr. Surajit Rout is processed and sent to the DPI, WB.

*Sabina Begum*  
Teacher-in-Charge  
Gushkara Mahavidyalaya  
Teacher-in-charge  
Gushkara Mahavidyalaya



*M. Bhattacharya*  
Co-ordinator, IQAC  
Gushkara Mahavidyalaya  
Co-ordinator  
I Q A C  
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Date: 11.11. 2022

### Notice

A meeting of the IQAC of the college will be held on 18.11.2022 and the following agenda will be discussed.

*Sabina Begum*

Teacher-in-Charge

Gushkara Mahavidyalaya

Teacher-in-charge

Gushkara Mahavidyalaya



*M. Bhattacharya*

Co-ordinator, IQAC

Gushkara Mahavidyalaya

Co-ordinator

I Q A C

Gushkara Mahavidyalaya

Gushkara, Purba Bardhaman

#### Agenda:

1. Students related matter
2. Observation of Students` Week on the 1<sup>st</sup> week of January, 2023.
3. Selection of Criteria wise coordinators regarding AQAR, NAAC

#### Members Present:

1. Dr. Sabina Begum
2. Prof. Taraknatha Datta
3. Dr. Bhola Nath Sarkar
4. Dr. Madhumita Bhattacharya
5. Dr. Biswajit Mitra
6. Mr. Sumantra Chandra
7. Prof. Ranjan Paul
8. Prof Ankit Kumar Bhagat
9. Dr. Papita Dutta
10. Dr. Sukalyan Chanda
11. Dr. Sukhendu Roy
12. Sri. Dipankar Mondal
13. Sri. Brojendranath Adhikari
14. Sri. Udaya Choudhuri
15. Dr. Mrinal Kanti Chattopadhyay (Alumni)
16. Smt. Sayantani Banerjee (Student)



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### Resolution of IQAC Meeting dated 18.11.2022

A meeting of the IQAC of the college has been held on 16.07.2022 under the Chairmanship of the TIC, Dr. Sabina Begum and the following agenda have been resolved.

#### Resolutions:

1. The meeting emphasized on the need for regular attendance in the class, issue of sufficient books to the students and improvement of hostel facilities in the college.
2. Discussions made regarding guidelines of observance of Students Week from 02.01.2023 to 07.01.2023.
3. In the meeting regarding NAAC, criteria wise coordinators for AQAR reports are selected and will work accordingly.

#### Action taken report of the meeting dated 16.07.2022

1. Dr. Madhumita Bhattacharya, Dept. of Physics took charge as the new coordinator of IQAC following the UGC guidelines.
2. Data collection for AQAR reports is in progress for uploading in the NAAC portal.
3. NCC unit of the college celebrated the 75th year of Indian independence.

*Sabina Begum*  
Teacher-in-Charge  
Gushkara Mahavidyalaya  
Teacher-in-charge  
Gushkara Mahavidyalaya



*M. Bhattacharya*  
Co-ordinator, IQAC  
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Date: 17.01.2023

### Notice

A meeting of the IQAC of the college will be held on 24.01.2023 and the following agenda will be discussed.

*Sabina Begum*

Teacher-in-Charge

Gushkara Mahavidyalaya

Teacher-in-charge

Gushkara Mahavidyalaya



*M. Bhattacharya*

Co-ordinator, IQAC

Gushkara Mahavidyalaya

Co-ordinator

I Q A C

Gushkara Mahavidyalaya

Gushkara, Purba Bardhaman

### Agenda:

1. International seminar
2. Student feedback
3. Misc.

### Members Present:

1. Dr. Sabina Begum
2. Prof. Taraknatha Datta
3. Dr. Bhola Nath Sarkar
4. Dr. Madhumita Bhattacharya
5. Dr. Biswajit Mitra
6. Mr. Sumantra Chandra
7. Prof. Ranjan Paul
8. Prof Ankit Kumar Bhagat
9. Dr. Papita Dutta
10. Dr. Sukalyan Chanda
11. Dr. Sukhendu Roy
12. Sri. Dipankar Mondal
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### Resolution of IQAC Meeting dated 24.01.2023

A meeting of the IQAC of the college has been held on 24.01.2023 under the Chairmanship of the TIC, Dr. Sabina Begum and the following agenda have been resolved.

#### Resolutions:

1. In the meeting it is discussed and resolved that an international seminar in the college on the topic "Opportunities and Challenges in Biological and Sports Sciences" on 5<sup>th</sup> and 6<sup>th</sup> of March, 2023 will be organized and also different committees along with conveners are selected for executing the seminar.
2. Students' Feedback form will be prepared and uploaded in the college website and an analysis of the feedback will be done for the improvement in the teaching-learning process.

#### Action taken report of the meeting dated 18.11.2022

1. The students are motivated for regular attendance in the class; sufficient books issued; and hostel facilities improved.
2. Students Week from 02.01.2023 to 07.01.2023 observed through various programmes like, seminars, sports events, plantations, quiz and yoga competitions, and career counseling.
3. Criteria wise coordinators selected for AQAR reports preparation.

*Sabina Begum*  
Teacher-in-Charge  
Gushkara Mahavidyalaya  
Teacher-in-charge  
Gushkara Mahavidyalaya



*M. Bhattacharya*  
Co-ordinator, IQAC  
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Date: 11.03.2023

### Notice

A meeting of the IQAC of the college will be held on 18.03.2023 and the following agenda will be discussed.

*Sabina Begum*

Teacher-in-Charge

Gushkara Mahavidyalaya

Teacher-in-charge

Gushkara Mahavidyalaya



*M. Bhattacharya*

Co-ordinator, IQAC

Gushkara Mahavidyalaya

Co-ordinator

I Q A C

Gushkara Mahavidyalaya

Gushkara, Purba Bardhaman

### Agenda:

1. CAS of Dr. Papita Dutta, Mr. Saroj Kumar Sarkar and Mr. Samiran Ray
2. Misc.

### Members Present:

1. Dr. Sabina Begum
2. Dr. Bhola Nath Sarkar
3. Dr. Madhumita Bhattacharya
4. Dr. Biswajit Mitra
5. Mr. Sumantra Chandra
6. Prof. Ranjan Paul
7. Prof Ankit Kumar Bhagat
8. Dr. Papita Dutta
9. Dr. Sukalyan Chanda
10. Dr. Sukhendu Roy
11. Sri. Dipankar Mondal
12. Sri. Brojendranath Adhikari
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### **Resolution of IQAC Meeting dated 18.03.2023**

A meeting of the IQAC of the college has been held on 16.07.2022 under the Chairmanship of the TIC, Dr. Sabina Begum and the following agenda have been resolved.

#### **Resolutions:**

1. CAS verification of the teachers, Dr. Papita Dutta, Mr. Saroj Kumar Sarkar and Mr. Samiran Ray is due and Dr. Madhumita Bhattacharya, Coordinator, IQAC, be requested to check files of the incumbents as early as possible to do the needful as per existing govt. regulations.

#### **Action taken report of the meeting dated 24.01.2023**

1. An international seminar on the topic "Opportunities and Challenges in Biological and Sports Sciences" on 5<sup>th</sup> and 6<sup>th</sup> of March, 2023 has been organized and report is being prepared.
2. Students' Feedback form is prepared and uploaded in the college website and an analysis of the feedback is being done.

*Sabina Begum*

Teacher-in-Charge

Gushkara Mahavidyalaya

Teacher-in-charge

Gushkara Mahavidyalaya



*M. Bhattacharya*

Co-ordinator, IQAC

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Date: 20.06.2023

### Notice

A meeting of the IQAC of the college will be held on 28.06.2023 and the following agenda will be discussed.

Principal

Gushkara Mahavidyalaya

Principal

Gushkara Mahavidyalaya



Sabina Begum  
Co-ordinator, IQAC  
Gushkara Mahavidyalaya  
Co-ordinator  
I Q A C  
Gushkara Mahavidyalaya  
Gushkara, Purba Bardhaman

### Agenda:

1. To finalize SOP related matters
2. To register Alumni Association
3. To discuss about ISO certificate
4. Misc.

### Members Present:

1. Dr. Sudip Chatterjee
2. Dr. Sabina Begum
3. Dr. Bhola Nath Sarkar
4. Dr. Madhumita Bhattacharya
5. Dr. Biswajit Mitra
6. Mr. Sumantra Chandra
7. Prof. Ranjan Paul
8. Prof Ankit Kumar Bhagat
9. Dr. Papita Dutta
10. Dr. Sukalyan Chanda
11. Dr. Sukhendu Roy
12. Sri. Dipankar Mondal
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### Resolution of IQAC Meeting dated 28.06.2023


A meeting of the IQAC of the college has been held on 28.06.2023 under the Chairmanship of the Principal, Dr. Sudip Chatterjee and the following agenda have been resolved.

#### Resolutions:

1. IQAC placed a proposal to organize seminars on the third cycle preparation of NAAC. The following issues discussed:
  - a. SOP- 2021 with new benchmark system
  - b. Preparation of Academic Audit and Green Audit
2. Registration process started for the Students Alumni Association of Gushkara Mahavidyalaya
3. It is resolved to prepare data for the certificate of ISO.
4. It is decided to prepare and complete data collection of AQAR within 30<sup>th</sup> July 2023.
5. It is resolved to form an Academic Audit Committee having the following members –
  - i. Prof Sujit Kumar Chowdhury, Registrar, & IC (Addl Charge,) BU.
  - ii. Prof. Sripati Mukhopadhyaya, President, GB, Gushkara Mahavidyalaya.
  - iii. Dr. Sudip Chatterjee, Principal, Gushkara Mahavidyalaya.
  - iv. Dr. Sabina Begum, IQAC, GM.
  - v. Dr. Sukalyan Chanda, TCS, GM.
  - vi. Academic Sub-Committee Conveners
6. The criteria based coordinators for AQAR report has been reconstructed.

#### Action taken report of the meeting dated 18.03.2023

1. CAS of the teachers, Dr. Papita Dutta, Mr. Saroj Kumar Sarkar and Mr. Samiran Ray is processed and sent to the DPI, WB.

  
Principal  
Gushkara Mahavidyalaya  
Principal  
Gushkara Mahavidyalaya



  
Sabina Begum  
Co-ordinator, IQAC  
Gushkara Mahavidyalaya  
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