

# GUSHKARA MAHAVIDYALAYA

GUSHKARA : PURBA BARDHAMAN

Bids are invited from eligible bonafide persons/organizations with requisite credentials for procurement under RUSA 2.0. The tender forms and other details can be obtained from [www.wbtenders.gov.in](http://www.wbtenders.gov.in) For details see college website [www.guskaramahavidyalaya.org](http://www.guskaramahavidyalaya.org)

**Principal**  
Gushkara Mahavidyalaya

## গুসকরা মহাবিদ্যালয়

পোঃ গুসকরা, জেলা- পূর্ব বর্ধমান

Ref:

রুসা ২.০-এর অধীনে ক্রয়ের জন্য উপযুক্ত যোগ্যতাসম্পন্ন ব্যক্তি/সংস্থার নিকট দরপত্র আহ্বান করা হচ্ছে। টেন্ডার ফর্ম ও বিশদ বিবরণের জন্য [www.wbtenders.gov.in](http://www.wbtenders.gov.in) দেখুন। বিস্তারিত তথ্যের জন্য কলেজের ওয়েবসাইটে দেখুন: [www.guskaramahavidyalaya.org](http://www.guskaramahavidyalaya.org)

অধ্যক্ষ

গুসকরা মহাবিদ্যালয়



# GUSHKARA MAHAVIDYALAYA

[NAAC Re-Accredited 'A' Grade College]

P.O. GUSHKARA, DIST. PURBA BARDHAMAN, PIN 713128, W.B.

Phone: (03452) 255 105, Email: guskaramahavidyalaya@gmail.com

## **Tender Reference No.: GM/RUSA/CONS-ELECT/NIT-2/2020**

E-tenders are invited from eligible bonafide parties with requisite credentials. Rates should be quoted in the prescribed format (standardized BOQ format).

All the relevant documents, **Specification (Annexure-“A”)** etc. should be downloaded by the interested bidders from the website: <https://wbtenders.gov.in>. Any addendum/corrigendum/Extension of validity period will be notified at the aforesaid e-Tendering portal: <https://wbtenders.gov.in>. Bidders are requested to go through the following very carefully before submission of bids. When a tendering firm submits their tender in response to this N.I.T., they will be deemed to have understood fully the contents, the requirements, terms & conditions of this tender.

### **A. Electrical Installation Work in New Academic Building (G+2):**

✓ **Login by bidder:** A bidder desirous of taking part in an e-tender invited by a State Government shall login to the e-Procurement portal of the Government of West Bengal using their login ID and password using valid DSC.

### **B. Eligibility of Bidder:**

✓ The bidder must be an eligible bonafide party with requisite Credentials. Certificates/Authorization must be submitted online in support of the claim.

**C. Validity of Bid:** - The tendered rate shall be valid till 1 year from the date of acceptance.

**D. Documents:** - Bidders shall submit their Valid License, GST Registration Certificates, PAN No. and P. Tax, Bank Account No., Credentials in support of building construction from any Govt./Govt. Aided undertaking valued at not less than Rs. 5 lakhs.

### **E. Others: -**

- i. **The bid price must be final price inclusive of Materials, Labour hiring charges, RCC work, Electrification, Cost of Carriage etc. [See Annexure 'A' for details]**
- ii. The prospective bidder shall have to execute the work in such a manner so that appropriate service level of the work is maintained during the contract period. If any deficiency / damage is found during the period as mentioned above, the Bidder shall be held responsible. The bidder may quote the rate considering the above aspects. The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the College.
- iii. The College authority does neither bind itself to accept the lowest rates of any tender nor to assign any reason thereto for non-acceptance of the tender.
- iv. The college authority has the full right to check/verify the original copy of documents submitted by the bidder at any point during the e-tendering process.

It is obligatory for the bidder to maintain the time schedule for completion of the project. In case of delay successful bidder will be held responsible & action will be taken as per condition of tender as laid down herein without prejudice. Any sort of plea for Part Performance / No Performance / Defective Performance against work order, will not be considered and this will include incidents occurring due to acts of God.

**F. Payment:**

✓ Tax Invoice and the Challan against the work is/are to be sent in DUPLICATE and should invariably be submitted along with supplies.

✓ 1<sup>st</sup> Payment shall be made after executing 50% of the work order satisfactorily in all respects. Thereafter, payments shall be 66% of the MB value. No interest shall be paid to the firm if the payment is delayed due to whatever reasons. In no circumstances, delivery schedule should be affected & or linked with the payment of outstanding bills. The payment of bills shall be withheld, in case of violation of any tender terms & conditions.

**Date & Time Schedule**

Sl.No.	Particulars	Date	Time
1.	NIT publication date	01.07.2020	10:00 a.m.
2.	Bidding starts	01.07.2020	10:00 a.m.
3.	Bidding closing	30.07.2020	18:00 p.m.
4.	Bid opening date	31.07.2020	13:00 p.m.

**Bid Opening Location:** Gushkara Mahavidyalaya, P.O. Gushkara, Dist. Purba Bardhaman, PIN 713128, W.B.

Sd/- Dr. S.K.Pan  
Principal  
Gushkara Mahavidyalaya

## Instructions to Bidders

### General guidance for E-Tendering:

The following are the instructions / guidelines for electronic submission of the tenders for assisting the Manufacturer/Authorized Dealers/Suppliers to participate in E-Tendering:

- I. **Registration:** Any qualified Electrical Contractor willing to take part in the process of E-Tendering will have to be enrolled & registered with the Government e-procurement system, through logging on to <https://wbtenders.gov.in>.
- II. **Digital Signature Certificated (DSC):** Each Civil Contractor is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders for the approval service of the National Informatics Centre (NIC) on payment of requisite amount. Details are available at the website stated in Clause-I above. DSC is given as a USB e-Token.
- III. The Civil Contractor can search and download the NIT and Tender Document(s) electronically from computer once he logs on to the website mentioned in Clause-I using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.
- IV. **Submission of Tenders:** Tenders are to be submitted online to the website stated in Clause-I in two folders, one in Technical Proposal & the other is Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC). Virus scanned and digitally signed copies of the documents are to be uploaded. The documents will get encrypted (transformed into non-readable formats).
- V. **Technical Proposal:** The Technical Proposal should contain scanned copies of the following cover (folder):

a) **Statutory Cover** Containing the following documents –

i. NIT (Online)

b) **Non-Statutory Cover** Containing the following documents –

Sl.No.	Category	Sub-Category	Details
1.	Certificates	Certificates	<ul style="list-style-type: none"> <li>• GST Registration</li> <li>• PAN</li> <li>• P.Tax (Challan)</li> <li>• IT receipt</li> <li>• Credentials of supplying previously the same to the Govt./Govt. Aided undertaking</li> </ul>
2.	Company Details	Company details	<ul style="list-style-type: none"> <li>• Trade License</li> </ul>
3.	Credentials	Credentials	<ul style="list-style-type: none"> <li>• Credentials</li> </ul>
4.	Certificate	Certificate of Expert	<ul style="list-style-type: none"> <li>• Certificate of Expert staff</li> </ul>

## **VI. Financial Proposal:**

- a) **BOQ:** The Financial Proposal should contain Bill of Quantities (BOQ) in one cover (folder). The contractor is to quote the rate online through computer in the space marked for quoting rate in the BOQ after downloading the prescribed format from the website.


## **Opening & Evaluation of Tender:**

- I. **Opening of Bid Proposal: Nodal Officer and Procurement Officers** will open the bids of the Tender in presence of the **members of Purchase & Tender Sub-Committee**.
- II. **Intending tenderers may remain present if they so desire.**
- III. Cover (folder) for Statutory Documents will be opened first and if found in order, cover (folder) for Non-Statutory Documents will be opened. If there is any deficiency in the Statutory Documents the tender will summarily be rejected.
- IV. Decrypted (transformed into readable formats) documents of the Non-Statutory cover will be downloaded and handed over to the Purchase & Tender Sub-Committee.
- V. Summary list of technically qualified tenderers will be uploaded online.
- VI. Pursuant to scrutiny and decision of the Purchase & Tender Sub-Committee the Summary List of eligible tenderers and the serial number of work for which their proposal will be considered will be uploaded in the web portals.
- VII. During evaluation the committee may summon the tenderers and seek clarification / information or additional documents or original hard copy of any of the documents already submitted and if these are not produced within the stipulated time frame, their proposals will be liable for rejection.

Sd/- Dr. S.K.Pan  
Principal  
Gushkara Mahavidyalaya

**Please see Annexure 'A' for Details.**

**Annexure – “A”**  
**Vetted Summary of Cost Estimate**

<b>GOVERNMENT OF WEST BENGAL</b> পশ্চিমবঙ্গ সরকার		Office: 0342-2644095 / Telefax: 0342-2645952 E-mail- eewed2@gmail.com
Office of the Executive Engineer, P.W.D. Bardhaman Electrical Division Purta Bhavan (1st Floor), P.O.: Sripally, Dist.: Purba Bardhaman, Pin: 713103		নির্বাহী বাস্তাকার কার্যালয় বর্ধমান তড়িৎ ভুক্তি পূর্ত বিভাগ পূর্ব বর্ধমান - ৭১৩১০৩

Memo No : 131

Date: 24.01.2020

To  
The Principal of Guskura Mahavidyalaya,  
Guskura, Purba Bardhaman.

Sub: Submission of Estimate, bearing No:- 146 of 2019-20 for the work :

Electrical installation work of New Academic Building at Guskura College, Guskura,  
Purba Bardhaman.


Ref:- Memo no :- R-9 /1729 date:- 08/01/2020 office of the Principal of Guskura Mahavidyalaya,  
Guskura, Bardhaman.

Sir,

With reference to the above, the undersigned would like to forward herewith captioned estimate in duplicate amounting to **Rs. 12,11,693.00 (Rupees Twelve Lac Eleven Thousand Six Hundred Ninety Three Only)** for the subjected work to arrange for Administrative approval and Allotment of fund from the end of Competent Authority either in favour of the Chief Engineer (Electrical), P.W.D. through G.O (E-bantan format) or in favour of the Executive Engineer, PWD, Bardhaman Electrical Division in the form of DRAFT/CHEQUE with a copy of the undersigned on receipt of which action will be taken to execute the jobs expeditiously.

One copy of the estimate duly countersigned along with the administrative approval & allotment of fund from competent authority may please be sent to this office for further necessary action from this end.

Encl: 1) Estimate in Duplicate.

  
Executive Engineer, P.W.D.  
Bardhaman Electrical Division

Memo No. 131/1(1)  
Copy forwarded to:

Date: 24.01.2020

1. The Asst. Engineer, PWD, Bardhaman Electrical Sub-Division.

Sd/-S.Maiti  
Executive Engineer, P.W.D.  
Bardhaman Electrical Division

**ESTIMATE**

**Name of work :** Electrical installation work of New Academic Building at Guskura College, Guskura, Purba Bardhaman.

**Ref :-** Memo no :- R-9 /1729 date:- 08/01/2020 office of the Principal of Guskura Mahavidyalaya, Guskura, Bardhaman.

**Report :** This estimate has been framed to meet up the probable cost of expenditure for the above named work. On received of the requisition, the site has been inspected throughly with the authority concerned. On inspection it has been found that the present old wiring is not in a good condition & the insulation resistance is below the permissible limit. The existing wiring are very old type use of twin flat aluminium wire & porceline tumbler switch. So the any unwanted fire Hazard from this damaged wiring at any day/ any time. The existing wiring are temporary basis which is violet the I.E. Rule. For this reason authority complain us for replace old wiring by new installation as per interior Decoration of Meeting Hall in the above site. The charges of AC machine power point & installation of power point for & lab equipment & DG connection for lighting load has been included in this estimate. For this reason the estimate thus framed is being submitted for necessary approval & allotment of fund.

Sl. no	Description of items	Qty	Unit	Rate(Rs)	Unit	Amount(Rs)
1	S&F of 415V , 100A 4Pole on load <b>changeover</b> switch sheet metal enclose suitable on flat iron frame with necy. Inter connection. <b>(Make L&amp;T cat no-CO11000SOO) (For 2nd building lighting VTPN)</b>	1	no	12131.00	Each	12131.00
2	S/F 415V, <b>8 way VTPN</b> with SS enclose double-door with 100A Fore Pole <b>MCCB</b> as incomer ( <b>25KA</b> ) & 7 nos 63A TP <b>MCB's (C series)</b> & 3 nos 32A SPMCB's as outgoing, fixed concealed in wall & necy. Intre connection of suitable size of copper wire with earthing attachment & neutral link <b>(Make Legrand)</b> . <b>(For AC &amp; Lighting/ Gr floor- 02 nos)</b>	1	nos	32500.00	Each	32500.00
3	S/F 415V, <b>4 way 16-32A</b> per way TPN MCB BDB with SS enclose double-door with 63A Four Pole Isolator as incomer & 6 nos, 32A & 6 nos 20A SPMCB'S ( <b>C series</b> ) as outgoing, fixed <b>concealed in wall</b> & necy. Intre connection of suitable size of copper wire with earthing attachment & neutral link <b>(Make Legrand)</b> <b>(Computer, Power point, Lighting &amp; AC machine for main building &amp; 2nd building)</b>	1	nos	7500.00	Each	7500.00
4	S/F 250V <b>2 + 8 way,6-16A</b> per way SPN MCB BDB with SS enclose double-door with 40A DP Isolator as incomer & 4 nos 10A & 4 nos 16A SPMCB's ( <b>C series</b> ) as outgoing, <b>concealed in wall</b> & necy. Intre connection of suitable size of copper wire with earthing attachment & neutral link <b>(Make Legrand)</b> .	6	nos	4250.00	Each	25500.00
5	S& Drawing 1.1KV gr. 4 core 50 sq.mm. PVC/Al/Ar cable mainly embedded in Wall/duct with 2 x 10 SWG G.I. wire etc mending good damages & painting including necessary inter-connection as to G.S. <b>(From gr. floor old building to New building) (polycab/Havells/KEI)</b>	120	mtr	485.00	p/m	58200.00
6	S& Drawing 1.1KV gr. 2 core 10 sq.mm. PVC/Al/Ar cable mainly embedded in Wall/duct with 2 x 10 SWG G.I. wire etc mending good damages & painting including necessary inter-connection as to G.S. <b>(For Compound Light Loop in Loop out System &amp; SPNBDB) (polycab/Havells/KEI)</b>	145	mtr	196.00	p/m	28420.00
7	S/F compression type gland complete with brass gland, brass ring & rubber ring for dust & moisture-proof entry & S/F <b>socketing</b> with finishing the end of XLPE/PVC armoured cables as below :-					
	a) for 4 core 50 sqmm	6	nos	433.00	Each	2598.00
	b) for 4 core 16 sqmm	2	nos	325.00	Each	650.00
	c) for 2 core 10 sqmm	10	nos	242.00	Each	2420.00

8	Distribution wiring in 1.1 KV grade 2x22/0.3 (1.5 sqmm) single core stranded 'FR' PVC insulated & unsheathed copper wire (Polycab / Havells) partly in 20mm size PVC rigid conduit 'FR' (Precision make) [for ceiling & horizontal portion only] and in 19mm bore, 3mm thick polythene pipe [for vertical run embedded in wall], with 1x22/ 0.3 (1.5 sqmm) single core stranded 'FR' PVC insulated & unsheathed copper wire for ECC, to light/fan/call bell points with <b>(Moduler type Anchor/ Crabtree)</b> type switch fixed on MS CRC sheet metal (16 SWG) switch board on wall complete with 2 no. "Ph & N" copper bar incl. bakelite/ Perspex top cover 3 mm thick and incl. 175x100x65mm inspection box, making earthing attachment, painting the MS box and mending good the damages to original finish [only PVC Rigid Conduit only for horizontal run & above false ceiling and vertical run concealed] Avg Run 8 mtr	240	nos	1117.00	Each	268080.00
9	Do do to 250V 5A 3pin plug point incl. S&F 250V 3 pin flush type plug socket & on existing switch board <b>(Moduler type Crabtree Make)</b>	30	nos	225.00	Each	6750.00
10	S/F of 3 Modular switch board with S/F 250V 5 pin 1 no 15A Modular type plug socket/switches <b>(Moduler Crabtree)</b> including necessary inter-connection & earthing attachment as per direction of E.I.C. <b>(for power point)</b>	8	nos	555.00	Each	4440.00
11	S/F of 12 Modular switch board with top cover & Modular type 1x15A power socket/switch & 3x5A, 5pin socket/switch flushed conceal in wall including necessary inter connection & earthing attachment <b>(Moduler Crabtree)</b> & mending good the damages to original finish as to G.S. <b>(for computer)</b>	4	nos	1250.00	Each	5000.00
12	S/F of 6 Modular switch board with S/F 250V 5 pin 2 nos 5A Modular type plug socket/switches <b>(Moduler Crabtree)</b> including necessary inter-connection & earthing attachment as per direction of E.I.C. <b>(for separate Plug)</b>	12	nos	1050.00	Each	12600.00
13	Supplying and Drawing 1.1 KV single core stranded 'FR' PVC insulated & unsheathed single core stranded copper wire (KEI/ Polycab) of the following sizes in the 20mm/25mm dia <b>PVC rigid pipe</b> and by the prelaid GI fish wire and making necy. connection as required.					
	a) 2 x 2.5 sq.mm. + 1 x 1.5 sq.mm. <b>(For Power point &amp; Computer board)</b>	310	Mtr	139.00	p/m	43090.00
	b) 2x6 sq.mm + 1x4 sq.mm <b>(For VTPN/PBDB to SPNBDB)</b>	160	mtr	324.00	p/m	51840.00
14	S/F of single/twin 20/18 watt LED 4ft fluo. fittings suspended 25cm below the ceiling with 2nos 20mm dia EI conduit supports fixed with "L" type MS clamp with the suitable size of fastner & nuts & bolt as per GS, with S/F suitable length of 3x1.5 sq.mm. copper wire with painting :-					
	a) Single fittings with 1no LED fluo. Lamp <b>(Philips, Cat no-TMC 501 1xLED 18/20W)</b>	40	nos	1050.00	Each	42000.00
	b) Twin fittings with 2nos LED fluo. Lamp <b>(Philips, Cat no-TMC 501 2xLED 18/20W)</b>	80	nos	1250.00	Each	100000.00
15	S/F of 1200 mm ceiling fan complete with blades, canopy, fork, rubber bush etc. with necy. connection of flexible copper wire of 2x24/0.2mm. & app. paint the down rod upto 30cm <b>(Make USHA Stricker Plus/Crompton AURA)</b>	56	nos	2250.00	Each	126000.00
16	S/F 250 V 600 watt Electronics step type ceiling fan regulator <b>Modular type (Anchor/Crabtree)</b>	56	nos	455.00	Each	25480.00
17	S/F following size of exhaust fan after making holes in wall with <b>louver shutter</b> & making good damages & smooth cement finish etc. as practicable as possible & providing necy. Length of PVC insulated flexible copper wire for connection <b>(Make EPC) as given below:-</b>					
	a) for 300mm (12") Exhaust fan	4	nos	4250.00	Each	17000.00
	b) for 230mm (9") Exhaust fan	4	nos	3450.00	Each	13800.00
18	Supplying & Fixing MS fan clam of two piece type for RC ceiling as per approved specification, fabricated from 40 mm x 9 mm MS flat including making good damages to building roof with satisfactory finishing and painting – (As per Drawing no. 475 of PWD Specification Book – May 1991)	56	nos	288.00	Each	16128.00
19	S&F of required size solderless Cu socket of following Cu wires.					

a) 2.5 sq mm	80	nos	6.00	each	480.00
b) 4 sq mm	12	nos	7.00	Each	84.00
c) 6 sq mm	20	nos	8.00	Each	160.00
20 S&F erection of 80mm dia, 1.5 mtr long G.I. pipe(TATA-M) with base plate in CC foundation including providing muffing 0.45x0.45x 0.60 mtrs above roof level incl. S/F 20 cm x15cmx10cm C.I. <b>loop box</b> in muffing as to G.s	6	nos	3200.00	Each	19200.00
21 S&F 1.5 mtr long single G.I. Arm Bracket for mini pole etc.	6	nos	1500.00	Each	9000.00
22 S & D of 150 watt LED street light luminaire (make Crompton cat no- LSTN1-150-CDL-A/Philips cat no - BRP410 LED 100 CW HE NR PC S2 PSU GR) with all other accessories driver, adepter etc.	6	nos.	13,500.00	each	81,000.00
23 S/F of 230V,150W LED flood light fittings including driver on ceiling with existing circular Head frame 600 mm dia G.I pole top arm bracket angle on 9 mtr pole including necessary inter connection & earthing attachment ( <b>Make Crompton cat - LFLN-150-CDL/60</b> )	2	nos	13640.00	Each	27280.00
24 Supply and installation of 63 A , 4 Bar Cu busbar chamber with sheet metal encloser flushed on wall and mending good the damages. ( <b>Make-Havells/Bentec DECB 63</b> ) ( <b>For compound light</b> )	1	no	3060.00	Each	3060.00
25 S/F of 230V 415V 3-phase 9A-15A MF-I starter on wall with Angle iron frame for compound light & necy. Inter connection. ( <b>L&amp;T Cat no -SS97210</b> )	1	nos	1175.00	Each	1175.00
26 Earhting the installation with 50mm dia G.I. pipe as to G.S. ( <b>TATA-M pipe</b> ) for soft soil.	2	nos	1850.00	Each	3700.00
27 S/F medium gauge GI pipe ( <b>ISI-Medium</b> ) protection with necy. Fittings & jointing materials as required – 50mm dia.	6	Mtr	455.00	Each	2730.00
28 S/F 25mm x 6mm G.I. earth bus ber as per G.S.	2	Mtr	181.00	Each	362.00
<b>Total Rs</b>					<b>1050358.00</b>

<b>Add GST @ 12%</b>	Rs	<b>126042.96</b>
<b>Total</b>	Rs	<b>1176400.96</b>
<b>Add Contigency @3%</b>	Rs	<b>35292.03</b>
<b>Total</b>	Rs	<b>1211692.99</b>
<b>Say</b>	Rs	<b>1211693.00</b>

(Rupees Twelve Lac Eleven Thousand Six Hundred Ninety Three Only)

*LSA*  
Executive Engineer, PWD  
Bardhaman Electrical Division.

**ESTIMATE VETTED**

*LSA*  
Executive Engineer, P.W.D.  
Bardhaman Electrical Division

**ESTIMATE VETTED**

*Bhawan*  
Superintending Engineer, PWD  
Western Electrical Circle



# GUSHKARA MAHAVIDYALAYA

[NAAC Re-Accredited 'A' Grade College]

P.O. GUSHKARA, DIST. PURBA BARDHAMAN, PIN 713128, W.B.

Phone: (03452) 255 105, Email: guskaramahavidyalaya@gmail.com

## **Tender Reference No.: GM/RUSA/INST/NIT-2A/2020**

E-tenders are invited from eligible bonafide parties with requisite credentials for **Installation and Commissioning of Online Database Software (ERP) and upgradation of College Website**. Rates should be quoted in the prescribed format (standardized BOQ format).

All the relevant documents should be downloaded by the interested bidders from the website: <https://wbtenders.gov.in>. Any addendum/corrigendum/Extension of validity period will be notified at the aforesaid e-Tendering portal: <https://wbtenders.gov.in>. Bidders are requested to go through the following very carefully before submission of bids. When a tendering firm submits their tender in response to this N.I.T., they will be deemed to have understood fully the contents, the requirements, terms & conditions of this tender.

### **A. Online Database Software (ERP) and upgradation of College Website:**

✓ **Login by bidder:** A bidder desirous of taking part in an e-tender invited by a State Government shall login to the e-Procurement portal of the Government of West Bengal using their login ID and password using valid DSC.

### **B. Eligibility of Bidder:**

✓ The bidder must be an eligible bonafide party with requisite credentials. Certificates/Authorization must be submitted online in support of the claim.

**C. Validity of Bid:** - The tendered rate shall be valid till 1 year from the date of acceptance.

**D. Successful Bidder has to fulfill the obligation stated in the work order for a period of 3 years. Any breach in the contract would render the bidder eligible for legal action as well as claims of restitution.**

**E. Documents:** - Bidders shall submit their Valid License, GST Registration Certificates, PAN No. and P. Tax, Bank Account No., Credentials in support of building construction from any Govt./Govt. Aided undertaking valued at not less than Rs. 70,000.

### **F. Others: -**

- i. **The bid price must be final price inclusive of Installation, Commissioning, Hiring Domain Space, Maintenance and Upgradation of Software, 24x7 online helpdesk, training of staff and upgradation of College Website etc.**
- ii. The prospective bidder shall have to execute the work in such a manner so that appropriate service level of the work is maintained during the contract period. If any deficiency / damage is found during the period as mentioned above, the Bidder shall be held responsible. The bidder may quote the rate considering the above aspects. The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the College.

- iii. The College authority does neither bind itself to accept the lowest rates of any tender nor to assign any reason thereto for non-acceptance of the tender.
- iv. The college authority has the full right to check/verify the original copy of documents submitted by the bidder at any point during the e-tendering process.

It is obligatory for the bidder to maintain the time schedule for completion of the project. In case of delay successful bidder will be held responsible & action will be taken as per condition of tender as laid down herein without prejudice. Any sort of plea for Part Performance / No Performance / Defective Performance against work order, will not be considered and this will include incidents occurring due to acts of God.

**G. Payment:**

- ✓ Tax Invoice and the Challan against the work is/are to be sent in DUPLICATE and should invariably be submitted along with supplies.
- ✓ Payment shall be made after completion of the work order satisfactorily in all respects. This will include the training of staff in the use of the software. No interest shall be paid to the firm if the payment is delayed due to whatever reasons. In no circumstances, delivery schedule should be affected & or linked with the payment of outstanding bills. The payment of bills shall be withheld, in case of violation of any tender terms & conditions.

**Date & Time Schedule**

Sl.No.	Particulars	Date	Time
1.	NIT publication date	01.07.2020	10:00 a.m.
2.	Bidding starts	01.07.2020	10:00 a.m.
3.	Bidding closing	30.07.2020	18:00 p.m.
4.	Bid opening date	31.07.2020	15:00 p.m.

**Bid Opening Location:** Gushkara Mahavidyalaya, P.O. Gushkara, Dist. Purba Bardhaman, PIN 713128, W.B.

Sd/- Dr. S.K.Pan  
Principal  
Gushkara Mahavidyalaya

## Instructions to Bidders

### General guidance for E-Tendering:

The following are the instructions / guidelines for electronic submission of the tenders for assisting the Manufacturer/Authorized Dealers/Suppliers to participate in E-Tendering:

- I. **Registration:** Any Civil Contractor willing to take part in the process of E-Tendering will have to be enrolled & registered with the Government e-procurement system, through logging on to <https://wbtenders.gov.in>.
- II. **Digital Signature Certificated (DSC):** Each Civil Contractor is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders for the approval service of the National Informatics Centre (NIC) on payment of requisite amount. Details are available at the website stated in Clause-I above. DSC is given as a USB e-Token.
- III. The Civil Contractor can search and download the NIT and Tender Document(s) electronically from computer once he logs on to the website mentioned in Clause-I using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.
- IV. **Submission of Tenders:** Tenders are to be submitted online to the website stated in Clause-I in two folders, one in Technical Proposal & the other is Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC). Virus scanned and digitally signed copies of the documents are to be uploaded. The documents will get encrypted (transformed into non-readable formats).
- V. **Technical Proposal:** The Technical Proposal should contain scanned copies of the following cover (folder):

a) **Statutory Cover** Containing the following documents –

i. NIT (Online)

b) **Non-Statutory Cover** Containing the following documents –

Sl.No.	Category	Sub-Category	Details
1.	Certificates	Certificates	<ul style="list-style-type: none"> <li>• Manufacturer/Authorized Dealer/Authorized Supplier</li> <li>• GST Registration</li> <li>• PAN</li> <li>• P.Tax (Challan)</li> <li>• IT receipt</li> <li>• Credentials of supplying previously the same to the Govt./Govt. Aided undertaking</li> </ul>
2.	Company Details	Company details	<ul style="list-style-type: none"> <li>• Trade License</li> </ul>

## VI. Financial Proposal:

- a) **BOQ:** The Financial Proposal should contain Bill of Quantities (BOQ) in two covers (folder). The contractor is to quote the rate online through computer in the space marked for quoting rate in the BOQ after downloading the prescribed format from the website.

## Opening & Evaluation of Tender:

- I. **Opening of Bid Proposal: Nodal Officer and Procurement Officers** will open the bids of the Tender in presence of the **members of Purchase & Tender Sub-Committee**.
- II. **Intending tenderers may remain present if they so desire.**
- III. Cover (folder) for Statutory Documents will be opened first and if found in order, cover (folder) for Non-Statutory Documents will be opened. If there is any deficiency in the Statutory Documents the tender will summarily be rejected.
- IV. Decrypted (transformed into readable formats) documents of the Non-Statutory cover will be downloaded and handed over to the Purchase & Tender Sub-Committee.
- V. Summary list of technically qualified tenderers will be uploaded online.
- VI. Pursuant to scrutiny and decision of the Purchase & Tender Sub-Committee the Summary List of eligible tenderers and the serial number of work for which their proposal will be considered will be uploaded in the web portals.
- VII. During evaluation the committee may summon the tenderers and seek clarification / information or additional documents or original hard copy of any of the documents already submitted and if these are not produced within the stipulated time frame, their proposals will be liable for rejection.

Sd/- Dr. S.K.Pan  
Principal  
Gushkara Mahavidyalaya



# GUSHKARA MAHAVIDYALAYA

[NAAC Re-accredited 'A' Grade Degree College]

Guskara, Purba Bardhaman, WB.

Email: guskaramahavidyalaya@gmail.com

---

## **Tender Reference No.: GM/RUSA/P/NIT-4A/2020**

E-tenders are invited from reputed Manufacturer/Authorized Dealers/Suppliers for purchase of HD Video Recorder. Rate should be quoted in the prescribed format (standardized BOQ format).

All the relevant documents, **Specification (Annexure-“A”)** etc. should be downloaded by the interested bidders from the website: <https://wbtenders.gov.in>. Any addendum/corrigendum/Extension of validity period will be notified at the aforesaid e-Tendering portal: <https://wbtenders.gov.in>. Bidders are requested to go through the following very carefully before submission of bids. When a tendering firm submits their tender in response to this N.I.T., they will be deemed to have understood fully the contents, the requirements, terms & conditions of this tender.

### **A. HD Video Recorder:**

- ❖ **Login by bidder:** A bidder desirous of taking part in an e-tender invited by a State Government shall login to the e-Procurement portal of the Government of West Bengal using their login ID and password using valid DSC.

### **B. Eligibility of Bidder:**

- ❖ The bidder must be a Manufacturer or authorized representative of manufacturer. Certificates/Authorization must be submitted online in support of the claim.

**C. Validity of Bid & Warranty:** - The tendered rate shall be valid till 1 year from the date of acceptance. The generator must be covered under On-site Warranty for 3 years.

**D. Documents:** - Bidders shall submit their Valid Trade License, GST Registration Certificates, P. Tax, IT for the last financial year, PAN No. & Bank Account No., Credentials in support of supplying Camcorder from any Govt./Govt. Aided undertaking valued at not less than Rs. 40,000.

### **E. Others: -**

- i. **The bid price must be final price inclusive of installation charges and required electrical equipments and fittings.**
- ii. The prospective bidder shall have to execute the work in such a manner so that appropriate service level of the work is maintained during the contract period. If any deficiency / damage is found during the period as mentioned above, the Bidder shall be held responsible. The bidder may quote his rate considering the above aspect. The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the College.
- iii. The College Authority does neither bind itself to accept the lowest rates of any tender nor to assign any reason thereto for non-acceptance of the tender.

- iv. The college authority has the full right to check/verify the original copy of documents submitted by the bidder at any point during the e-tendering process.

It is obligatory for the bidder that to maintain delivery schedule for supply of the ordered item and its accessories. In case of delay successful bidder will be held responsible & action will be taken as per condition of tender as laid down herein without prejudice. Any sort of plea for Part Performance / No Performance / Defective Performance against work order, will not be considered and this will include incidents occurring due to acts of God.

**F. Payment:**

- ❖ Tax Invoice and the Challan against the work/supply is/are to be sent in DUPLICATE and should invariably be submitted along with supplies.
- ❖ Payment shall be made after executing the order satisfactorily in all respects. However, no interest shall be paid to the firm if the payment is delayed due to whatever reasons. In no circumstances, delivery schedule should be affected & or linked with the payment of outstanding bills. The payment of bills shall be withheld, in case of violation of any tender terms & conditions.

**Date & Time Schedule**

Sl. No.	Particulars	Date	Time
1.	NIT publication date	01.07.2020	10.00 p.m.
2.	Bidding starts	01.07.2020	10.00 p.m.
3.	Bidding closing	30.07.2020	18:00 p.m.
4.	Bid opening date	31.07.2020	13:00 p.m.

**Bid Opening Location:** Gushkara Mahavidyalaya, P.O. Gushkara, Dist. Purba Bardhaman, PIN 713128, W.B.

Sd/- Dr. S. K. Pan  
Principal  
Gushkara Mahavidyalaya

## Instructions to Bidders

### **General guidance for E-Tendering:**

The following are the instructions / guidelines for electronic submission of the tenders for assisting the Manufacturer/Authorized Dealers/Suppliers to participate in E-Tendering:

- I. **Registration:** Any Manufacturer/Authorized Dealers/Suppliers willing to take part in the process of E-Tendering will have to be enrolled & registered with the Government e-procurement system, through logging on to **<https://wbtenders.gov.in>**.
- II. **Digital Signature Certificated (DSC):** Each Manufacturer/Authorized Dealer/Supplier is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders for the approval service of the National Informatics Centre (NIC) on payment of requisite amount. Details are available at the website stated in Clause-I above. DSC is given as a USB e-Token.
- III. The Manufacturer/Authorized Dealers/Suppliers can search and download the NIT and Tender Document(s) electronically from computer once he logs on to the website mentioned in Clause-I using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.
- IV. **Submission of Tenders:** Tenders are to be submitted online to the website stated in Clause-I in two folders, one in Technical Proposal & the other is Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC). Virus scanned and digitally signed copies of the documents are to be uploaded. The documents will get encrypted (transformed into non-readable formats).
- V. **Technical Proposal:** The Technical Proposal should contain scanned copies of the following cover (folder):

a) **Statutory Cover** Containing the following documents –

i. NIT (Online)

b) **Non-Statutory Cover** Containing the following documents –

Sl.No.	Category	Sub-Category	Details
1.	Certificates	Certificates	<ul style="list-style-type: none"><li>• Manufacturer/Authorized Dealer/ Supplier</li><li>• GST Registration</li><li>• PAN</li><li>• P. Tax (Challan)</li><li>• IT receipt</li><li>• Credentials of supplying previously the same to the Govt./Govt. Aided undertaking</li></ul>
2.	Company Details	Company details	<ul style="list-style-type: none"><li>• Trade License</li></ul>
3.	Catalogue	Brochure	<ul style="list-style-type: none"><li>• Brochure of the manufacturer for each quoted item with specifications</li></ul>

## **VI. Financial Proposal:**

- a) **BOQ:** The Financial Proposal should contain Bill of Quantities (BOQ) in one cover (folder). The contractor is to quote the rate online through computer in the space marked for quoting rate in the BOQ after downloading the prescribed format from the website.

## **Opening & Evaluation of Tender:**

- I. **Opening of Bid Proposal: Nodal Officer and Procurement Officers** will open the bids of the Tender in presence of the **Coordinator of the RUSA & Members of the Purchase & Tender Sub-Committee.**
- II. **Intending tenderers may remain present if they so desire.**
- III. Cover (folder) for Statutory Documents will be opened first and if found in order, cover (folder) for Non-Statutory Documents will be opened. If there is any deficiency in the Statutory Documents the tender will summarily be rejected.
- IV. Decrypted (transformed into readable formats) documents of the Non-Statutory cover will be downloaded and handed over to the **Coordinator of the RUSA & Members of the Purchase & Tender Sub-Committee.**
- V. Summary list of technically qualified tenderers will be uploaded online.
- VI. Pursuant to scrutiny and decision of the **Coordinator of the RUSA & Members of the Purchase & Tender Sub-Committee** the Summary List of eligible tenderers and the serial number of work for which their proposal will be considered will be uploaded in the web portals.
- VII. During evaluation the committee may summon the tenderers and seek clarification / information or additional documents or original hard copy of any of the documents already submitted and if these are not produced within the stipulated time frame, their proposals will be liable for rejection.

Sd/- Dr. S. K. Pan  
Principal  
Gushkara Mahavidyalaya

**Please see Annexure A for details.**

## **Annexure – “A”**

### **SPECIFICATION AND STANDARD SCOPE**

#### **A. HD Video Recorder:**

- Back illuminated CMOS/MOS/ BSI MOS sensor
- Optical Zoom Lens – at least 20x; focal length around 20 to 600 mm
- Lens from a reputed company such as Leica, Zeiss etc.
- Optical Stabilizer
- 4K and HD Recording
- SD/SDHC/SDXC Card recording
- Flip up view finder
- Wind shield microphone
- 10 MP or more Still photo shooting facility